

Facility Build Out Agreement

**Listing of Variables (Form Blanks)
Instruction Sheet**

1. **Name of Owner**The full name of the entity retaining Contractor for purposes of constructing a retail facility
2. **Address of Owner**The office address of Owner
3. **Name of Contractor**The full name of the entity performing services for Owner
4. **State of Incorporation of Contractor**The state in which Contractor is incorporated
5. **Address of Contractor**The office address of Contractor
6. **Name of Building**The name of the Building as defined in the Lease between Owner/Tenant and Landlord/Lessor, as the case may be
7. **Name of County & State Contractor is Licensed**.....The county, city and state Contractor has a license to conduct business in
8. **Commencement Date**The date Contractor shall start construction of Facility
9. **Completion Date**.....The date Contractor shall complete construction of Facility
10. **Name of Lessor**The full name of the entity defined as Lessor in that certain Lease between Owner/Tenant and Landlord/Lessor, as the case may be
11. **Date of Lease**The date of the lease between Owner/Tenant and Landlord/Lessor, as the case may be
12. **Date of Plans and Drawing Prepared by Contractor**The date plans and drawings for Facility are prepared by Contractor
13. **Date of Specifications Prepared by Contractor**The date specifications for Facility are prepared by Contractor

- 14. Date of Bid Package Submitted by Contractor**The date bid package for Facility is submitted to Owner by Contractor
- 15. Construction Price**The fixed price Contractor shall perform Construction Services
- 16. County, City and State of Governing Law**.....The county, city and state law that applies to this agreement
- 17. Venue**.....The county, city and state of venue for this agreement
- 18. City and State of Arbitration**.....The city and state where the arbitration of any disputes shall occur
- 19. Signature/Title Contractor**.....The printed name and title, if any, of the individual signing on behalf of Contractor
- 20. Signature/Title of Owner**.....The printed name and title, if any, of the individual signing on behalf of Owner